Date

Company

Address

City State Zip

Dear

This agreement (this “Agreement”) is to confirm the principal terms and conditions of the relationship by and between IASA ***Chapter Name*** and ***COMPANY***.

The following information summarizes the commitment by ***COMPANY*** and IASA Chapter Name to form a Strategic Alliance related to sponsoring the Event Name, on Date at Time

**COMPANY to purchase from IASA Chapter Name:**

**Sponsorship Type Sponsorship**

**Sponsorship Fee: $00.00**

**IASA Chapter Name to Provide COMPANY:**

On-Site Exposure

* Complimentary Registration
* Signage
* Logo on Screen

Website Exposure

* List any provided with sponsorship

Email Exposure –

* List any provided for sponsorship

Social Media Inclusion (Facebook, LinkedIN, Twitter & Instagram).

* List any provided with sponsorship

**Additional Benefits:**

* List any provided with sponsorship

**Cancellation Terms:**

Insert any cancellation terms related to this sponsorship including any refunds that may be granted and dates included. Include any clauses in the event the meeting is cancelled and it impacts your sponsors, how will sponsorship be handled.

**Approved/Accepted:**

 \_\_\_

Signature Signature

Name Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chapter President Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IASA Chapter Name Sponsor Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Date