



CPE Submission Request

Chapter Name: _____

Event Name: _____

Event Time: _____

Total Sessions: _____

Total CPE: _____

Please provide a breakdown of sessions and anticipated CPE requested in the space below. This needs to include Fields of study, total CPE per session and knowledge level (Advanced, intermediate, beginner): 50 minutes = 1 CPE credit. Please note each session CPE amount must equal increments of .5 in order to standardize all educational offerings across IASA national and chapter events.

- 30 Minute Sessions = .5 CPE
- 60 Minute Sessions = 1.0 CPE
- 90 Minutes = 1.5 CPE

You may choose to offer sessions in different lengths than above however each session length still must equal to a half or whole number increment as noted above. (i.e. 100 minute session = 2 CPE.

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____



 Affiliated with The Institutes

Session Name: _____
Fields of Study: _____ Total CPE Credit: _____
Knowledge Level: _____

Session Name: _____
Fields of Study: _____ Total CPE Credit: _____
Knowledge Level: _____

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Fields of Study: _____ Total CPE Credit: _____
Knowledge Level: _____

Chapter President: _____