



CPE Submission Request

Chapter Name: _____

Event Name: _____

Event Time: _____

Total Sessions: _____

Total CPE: _____

Please provide a breakdown of sessions and anticipated CPE requested in the space below. This needs to include Fields of study, total CPE per session and knowledge level (Advanced, intermediate, beginner): 50 minutes = 1 CPE credit. Please note each session CPE amount must equal increments of .5 in order to standardize all educational offerings across IASA national and chapter events.

Please refer to NASBA 2024-Fields-of-study-Documents in Chapter Resource Center for FOS offered.

30 Minute Sessions = .5 CPE

60 Minute Sessions = 1.0 CPE

90 Minutes = 1.5 CPE

You may choose to offer sessions in different lengths than above however each session length still must equal to a half or whole number increment as noted above. (i.e. 100 minute session = 2 CPE.)

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

Fields of Study: _____ Total CPE Credit: _____

Knowledge Level: _____

Session Name: _____

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Knowledge Level: _____

Session Name: _____

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Fields of Study: _____ Total CPE Credit: _____
Knowledge Level: _____

Chapter President: _____